

Crafting Quality Resolutions

ALA Council
Orientation Edition
January 5, 2021

ALA Resolutions Committee

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Resolution Form and Content

Resolution on Monetary Library Fines as a Form of Social Inequity

Whereas the first policy objective listed in ALA Policy B.8.10 (Library Services to the Poor) as approved by ALA Council on January 27, 2019, states that the American Library Association shall implement these objectives by “Promoting the removal of barriers to library and information services, particularly fees, and overdue charges”;

Whereas ALA Policy B.4.2 (Free Access to Information) “asserts that the charging of fees and levies for information services, including those services utilizing the latest information technology, is discriminatory in publicly supported institutions providing library and information services”;

Whereas in Economic Barriers to Information Access, An Interpretation of the Library Bill of Rights, ALA states “All library policies and procedures, particularly those involving fines, fees, or other user charges, should be scrutinized for potential barriers to access”; and

Whereas monetary fines ultimately do not serve the core mission of the modern library; **now, therefore, be it**

Resolved, that the American Library Association (ALA), on behalf of its members

1. adds a statement to the Policy Manual that establishes that “The American Library Association asserts that imposition of monetary library fines creates a barrier to the provision of library and information services.”;
2. urges libraries to scrutinize their practices of imposing fines on library patrons and actively move towards eliminating them; and
3. urges governing bodies of libraries to strengthen funding support for libraries so they are not dependent on monetary fines as a necessary source of revenue.

Mover: Regina Liber, Councilor At-Large, 123.456.7890

Second: Rex Libris, Councilor At-Large, 123.456.7890

ALA Resolution and E-Form Submission

Review ALA's personal data notification (PDN) before proceeding.

Before completing this Resolution E-Form, please be sure to:

1. Log in with your ALA membership. This will enable you to upload a file to the form without problems. If you don't log in, you will have to use this workaround: Browse for your file, but do not click the upload button. Your file will still be included when you submit.
2. Read through the [Guidelines for Preparation of Resolutions](#).
3. Write and create an electronic version of your resolution (see [sample](#)) and be prepared to upload it to this form.
4. Complete and submit this ALA Resolution and E-Form for Council, which will be received by the ALA Resolutions Committee. *(Upon submission, you will not be able to re-edit this form.)*
5. You will receive a confirmation email for the submission of this form.

Date    

Resolution author(s) *

E-mail address *

1. Title of Resolution *

1a. Resolution File: Attach your MS Word file. *

No file chosen

>

ALA Motion Amendment e-Form

<http://www.ala.org/aboutala/governance/council/motionwebform>

The screenshot shows a web browser window with the URL <http://www.ala.org/aboutala/governance/council/motionwebform>. The page title is "ALA Motion Amendment Form". Below the title, there is a note: "Review ALA's personal data notification (PDN) before proceeding." The form contains several input fields: "Document no. (if known)", "Name of the resolution *", and "Name of the meeting *" (a dropdown menu with "- Select -"). Below these is a section titled "ALA Members" with the instruction: "Please state your amendment in writing as succinctly as possible. At the appropriate time, your motion will be displayed for consideration and vote by the ALA members." This is followed by a "Sample of Amendment" which reads: "I MOVE THAT: The wording in the 2nd resolved clause of ALA Resolution on Gun Violence Affecting Libraries, Library Workers, and Library Patrons be amended by deleting the words shown in the brackets: does not violate [the letter of] the Dickey Amendment." Below the sample is a large text area labeled "I Move That:". At the bottom, there is a blue bar labeled "Moved by:" and a "Name *" input field.

ALA Motion Amendment Form

Review ALA's *personal data notification (PDN)* before proceeding.

Document no. (if known)

Name of the resolution *

Name of the meeting *

ALA Members

Please state your amendment in writing as succinctly as possible. At the appropriate time, your motion will be displayed for consideration and vote by the ALA members.

Sample of Amendment

I MOVE THAT: The wording in the 2nd resolved clause of ALA Resolution on Gun Violence Affecting Libraries, Library Workers, and Library Patrons be amended by deleting the words shown in the brackets: does not violate [the letter of] the Dickey Amendment."

I Move That:

Please note that all motions must be moved and seconded by ALA members.

Moved by:

Name *

ALA Motion Amendment e-Form

<http://www.ala.org/aboutala/governance/council/motionwebform>

I Move That:

Please note that all motions must be moved and seconded by ALA members.

Moved by:

Name *

E-mail *

Phone #

Seconded by:

Name *

E-mail *

Phone #

Submit Motion Amendment Form >

Member Resolutions From Virtual Membership or Membership Meetings

- Submit through E-form
- If the resolution concerns:
 - Fiscal Implications
 - Will be referred to BARC
 - Council Committee or Unit
 - May be referred to appropriate committee or unit
 - Existing policy
 - May be debated and voted upon by members in attendance
- May be adopted at Virtual or Membership Meeting
 - Adopted resolutions are referred to Resolutions Committee Chair
 - Resolution is presented at Council I (Sunday)

Memorials Tributes and Testimonials

- May be submitted by:
 - Members (requires a seconder)
 - Councilors (requires a seconder)
 - Committees (no seconder if in report)
- Submitted on resolutions E-form
- Reviewed by Resolutions Committee
- Forwarded to Council Secretariat
- Presented at:
 - Membership Meeting
 - Council III (Tuesday)
- Sent to appropriate parties after Meeting

Resolutions from Council Members

- Resolutions from Council Members:
 - Follow the Resolution Form and Content guidelines
 - Submitted via Resolutions Committee (E-form)
- May be vetted on Council Listserv
- May be vetted at Council Forum I, II, or III
- Submitted to Council Secretariat
- Placed on agenda of Council I, II, or III
- If the resolution concerns:
 - Fiscal Implications
 - Will be referred to BARC
 - Council Committee or Unit
 - May be referred to appropriate committee or unit
 - Existing policy
 - May be debated and voted upon by Council

(continues on next slide)

Resolutions from Council Members

(continued from previous slide)

- Adoption followed by:
 - Directive, Dissemination, and Implementation
 - Included in Executive Director's Report
- If resolution changes ALA policy
 - Reviewed by Policy Monitoring Committee (PMC)
 - PMC reports to council on placement in Policy Manual
 - Council votes on Policy Manual revision
- Policy Manual Updated following Council approval

ALA & Council Standing Committees

- Not sent to Resolutions Committee, rather submitted within report to Council Secretariat
- Follows Report/Action item format
- May be vetted on Council Listserv
- May be vetted at Council Forum I, II, or III
- Placed on agenda of Council I, II, or III
- Does the resolution concern:
 - Fiscal Implications
 - Will be referred to BARC
 - Council Committee or Unit
 - May be referred to appropriate committee or unit
 - Existing policy
 - May be debated and voted upon by Council

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ALA & Council Standing Committees

(continued from previous slide)

- Adoption followed by:
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Role Playing with *Resolution on Monetary Library Fines as a Form of Social Inequity*

- The Resolution on Monetary Library Fines as a Form of Social Inequity will be used as an example (time permitting)
- RC Chair acts as Presiding Officer and introduces the Orientation Resolution and asks the sponsor (volunteer) to come to the microphone to read the Resolved clause(s).
- The Resolved clauses appear on the projection screen.
- A second (volunteer) is asked to come to the microphone.
- Discussion of the resolution.
- With ALA Parliamentarian Eli Mina's assistance walk through subsidiary motions using the print form first and then the electronic form.
- Presiding officer Encourages councilors to approach the mic to speak to the motion.
- An RC member can ultimately call for the vote.

Top 10 issues that confuse Council

1. 48 Hour Rule
2. Wordsmithing
3. Amendments
4. Point of Privilege
5. Tributes and Point of Privilege
6. Policy Monitoring Committee review and report
7. Motion to Refer
8. BARC review
9. Point of Order
10. Resolutions from Council vs. Committees

**WANT
TO
LEARN
MORE?**

Resolutions Committee Resources

Schedule Notes

- Eli Mina, ALA Parliamentarian, will also be available at the ALA Resolutions Table for consultation as his schedule permits
- For information about the Zoom Online Office Hours Feature, please see:
http://www.ala.org/aboutala/governance/council/resolution_guidelines

Information about the resolution process:

- Proposed resolutions can be submitted to the Resolutions Committee at:
alaresolutions@ala.org
- An online training series for resolution preparation is available at:
http://www.ala.org/aboutala/governance/council/resolution_guidelines
- Questions, comments and/or feedback re: the resolution process can be sent to:
ala-resolution-feedback-request@ala.org

Thank you!